

TERREBONNE

Parish School District

201 Stadium Drive, Houma, LA 70360

BUILDINGS, FOOD SERVICE, AND TRANSPORTATION COMMITTEE

Monday, May 8, 2017

5:00 P.M.

Central Office Board Room

AGENDA

1. Invocation and Pledge of Allegiance to the Flag
2. Matter bearing upon Bus Lease Agreement between Bayouland YMCA and Terrebonne Parish School Board (**Proposed Recommendation**) - Jack Moore, Risk Manager

The Committee recommends that the Board enter into a Bus Lease Agreement between Bayouland YMCA and Terrebonne Parish School Board for bus usage for the Summer Camp Program, effective June 2, 2017, to August 5, 2017, provided buses shall run during normal operating hours on weekdays, as needed, mileage reimbursement at a rate of \$1.75 per mile driven, provide and pay bus drivers approved by Terrebonne Parish School Board, provided all necessary insurance requirements are met, and further, authorize the Board President to sign all necessary documents pertaining thereto.

3. Matter bearing upon Bus Lease Agreement between the Diocese of Houma-Thibodaux and the Terrebonne Parish School Board (**Proposed Recommendation**) - Jack Moore, Risk Manager

The Committee recommends that the Board enter into a Bus Lease Agreement between the Diocese of Houma-Thibodaux and the Terrebonne Parish School Board to provide bus usage for the Diocese, effective June 1, 2017, to May 31, 2018, provided buses shall run during normal operating hours on weekdays, as needed, mileage reimbursement at a rate of \$1.75 per mile

driven, provide and pay bus drivers approved by Terrebonne Parish School Board, provided all necessary insurance requirements are met, and further, authorize the Board president to sign all necessary documents pertaining thereto.

4. Matter bearing upon bids received for Lawn Care Services **(Proposed Recommendation)** - Donald Chamberlain, Plant Operations Manager

The Committee recommends that the Board accept the lowest bids received, meeting all specifications, on Lawn Care Services for the twelve (12) lawn care groups (attached) for a period of five (5) years, from August 22, 2017, to August 22, 2022, for a total cost of \$1,592,742.00, funds to be derived from the General Fund, and further, authorize the Board president to sign all necessary documents pertaining thereto, pending Board Attorney review.

Lawn Care Services Bid Summary 2017-2022

Group	Awarded Vendor	Five-Year Contract Price
Group 1	Norris and Boudreaux Contractors, LLC 1606 Bull Run Road Schriever, LA 70395	\$152,280.00
Group 2	Outdoor Image and Design, LLC 406 Forest Blvd. Houma, LA 70360	\$103,200.00
Group 3	Norris and Boudreaux Contractors, LLC 1606 Bull Run Road Schriever, LA 70395	\$120,000.00
Group 4	Evergreen Sod and Landscaping 3226 Lillian Marie Drive Gray, LA 70359	\$125,610.00
Group 5	Evergreen Sod and Landscaping 3226 Lillian Marie Drive Gray, LA 70359	\$80,580.00
Group 6	Evergreen Sod and Landscaping 3226 Lillian Marie Drive Gray, LA 70359	\$135,090.00
Group 7	Cooley Services, LLC 956 Aragon Road Montegut, LA 70377	\$202,920.00
Group 8	M+N Lawn Service 4139 Country Drive Bourg, LA 70343	\$114,000.00
Group 9	M+N Lawn Service	\$130,662.00

Group 10	4139 Country Drive Bourg, LA 70343 M+N Lawn Service	\$235,620.00
Group 11	4139 Country Drive Bourg, LA 70343 M+N Lawn Service	\$102,816.00
Group 12	4139 Country Drive Bourg, LA 70343 M+N Lawn Service	\$89,964.00

- Matter bearing upon renewal of current contract for Architectural, and/or Electrical Engineering, and/or Mechanical Engineering Services (**Proposed Recommendation**) - Donald Chamberlain, Plant Operations Manager

The Committee recommends that the Board renew contracts for Architectural, and/or Electrical Engineering, and/or Mechanical Engineering Services, with existing vendors, under current terms and conditions for a period of two (2) years, from July 1, 2017, to June 30, 2019, and further, authorize the Board president to sign all necessary documents pertaining thereto.

- Matter bearing upon acceptance of bids received on Fruit Juice for the 2017-2018 school session (**Proposed Recommendation**) - Monica Walther, MS, RD, LDN, Supervisor of Child Nutrition

The Committee recommends that the Board accept the lowest bid received, meeting all specifications, on Fruit Juice for the 2017-2018 school session from Lacassagne's, LLC, Baton Rouge, LA, in the amount of \$203,000.00, funds to be derived from the Child Nutrition Fund.

- Matter bearing upon acceptance of bids received on Meat and Frozen Items for the 2017-2018 Fall session (**Proposed Recommendation**) - Monica Walther, MS, RD, LDN, Supervisor of Child Nutrition

The Committee recommends that the Board accept the lowest bids received, meeting all specifications, on Meat and Frozen Items for the 2017-2018 Fall session from Diamond Food Distributors, Inc., Jefferson, LA, in the amount of \$699,117.72; F. Christiana & Company, Inc., Marrero, LA, in the amount of

\$71,404.51; and Lacassagne's, LLC, Baton Rouge, LA, in the amount of \$125,753.80, funds to be derived from the Child Nutrition Fund.

8. Matter bearing upon acceptance of bids received on Milk and Milk Products for the 2017-2018 school session (**Proposed Recommendation**) - Monica Walther, MS, RD, LDN, Supervisor of Child Nutrition

The Committee recommends that the Board accept the lowest bid received, meeting all specifications, on Milk and Milk Products for the 2017-2018 school session from LaFleur Dairy Products, Inc., Houma, LA, (see below), funds to be derived from the Child Nutrition Fund.

Brown's Dairy Lactaid-1% Fat	\$0.49/8 oz. carton
Brown's Milk, Skim	\$0.2665/8 oz. carton
Brown's Milk, 1% Fat	\$0.2665/8 oz. carton
Brown's Milk, Chocolate, Skim	\$0.2665/8 oz. carton
Brown's Milk, Strawberry, Skim	\$0.2665/8 oz. carton

9. Matter bearing upon acceptance of bids received on Fresh Fruits and Vegetables for the 2017-2018 school session (**Proposed Recommendation**) - Monica Walther, MS, RD, LDN, Supervisor of Child Nutrition

The Committee recommends that the Board accept the lowest bid received, meeting all specifications, on Fresh Fruits and Vegetables for the 2017-2018 school session from Capitol City Produce, Baton Rouge, LA, in the amount \$185,000.00, funds to be derived from the Child Nutrition Fund.

10. Matter bearing upon acceptance of bids received on Canned and Dry Goods for the 2017-2018 Fall session (**Proposed Recommendation**) - Monica Walther, MS, RD, LDN, Supervisor of Child Nutrition

The Committee recommends that the Board accept the lowest bids received, meeting all specifications, on Canned and Dry Goods for the 2017-2018 Fall session from Atlantic Beverage Company, Inc., Edison, NJ, in the amount of \$18,343.70; Diamond Food Distributors, Inc., Jefferson, LA, in the amount of

\$59,545.55; F. Christiana & Company., Inc., Marrero, LA, in the amount of \$7,682.85; Groetsch Wholesale Grocers, Harahan, LA, in the amount of \$126,780.66; Karlsburger Foods, Inc., Monticello, MN, in the amount of \$1,584.00; Lacassagne's, LLC, Baton Rouge, LA, in the amount of \$15,285.00; and Pon Food Corporation, Ponchatoula, LA, In the amount of \$68,505.97, funds to be derived from the Child Nutrition Fund.

11. Matter bearing upon the option to extend the current contract on Linen Service for the 2017-2018 school session (**Proposed Recommendation**) - Monica Walther, MS, RD, LDN, Supervisor of Child Nutrition

The Committee recommends that the Board approve the option to extend the current contract to provide Linen Service for the 2017-2018 school session from Cintas Corporation, Thibodaux, LA, in the amount of \$15,250.00, funds to be derived from the Child Nutrition Fund.

12. Matter bearing upon acceptance of bids received on Supplies and Disposables for the 2017-2018 school session (**Proposed Recommendation**) - Monica Walther, MS, RD, LDN, Supervisor of Child Nutrition

The Committee recommends that the Board accept the lowest bids received, meeting all specifications, on Supplies and Disposables for the 2017-2018 school session from Alack Refrigeration, Hammond, LA, in the amount of \$8,255.25; Calico Industries, Inc., Annapolis Junction, MD, in the amount of \$6,937.64; Cintas Corporation, Thibodaux, LA, in the amount of \$41,856.00; Daxwell, LLC, Houston, TX, in the amount of \$12,615.00; Economical Paper & Janitorial Supplies, Harahan, LA, in the amount of \$207,565.68; and Pon Food Corporation, Ponchatoula, LA, in the amount of \$10,427.50, funds to be derived from the Child Nutrition Fund.

13. Matter bearing upon option to extend the current contract for Concentrated Detergents and Related Items (**Proposed Recommendation**) - Monica Walther, MS, RD, LDN, Supervisor of Child Nutrition

The Committee recommends that the Board approve the option to extend the current contract on Concentrated Detergents and Related Items for school cafeterias with SFSPac, Division of PortionPac Chemical Corporation, Chicago, IL, for the 2017-2018 school session, in the amount of \$32,875.00, funds to be derived from the Child Nutrition Fund, and further, authorize the Board president to sign all necessary documents pertaining thereto.

14. Matter bearing upon Re-Roofing of Ellender Memorial High School Auditorium (**Proposed Recommendation**) - Daniel J. Bruce, Jr, AIA, Cheramie and Bruce Architects, APC

The Committee recommends that the Board approve a "NOTICE TO PROCEED" (as per contractual agreement) to Cheramie and Bruce Architects, to proceed with the plans and specifications for the Re-Roofing of Ellender Memorial High School Auditorium, establish a budget of \$850,000.00, monies to be derived from the Building Fund, authorize the advertising of bids, direct that any major project changes be reported to the Buildings, Food Service, and Transportation Committee; and further, authorize the Board president to sign all necessary documents pertaining thereto.

15. Matter bearing upon construction update of the new Southdown Elementary School (**Information**) - Merlin Lirette, AIA, CEFP, The Merlin Group, Ltd.
16. Matter bearing upon maintenance updates (**Information**) - Donald Chamberlain, Plant Operations Manager
17. Adjournment

COMMITTEE MEMBERS

Richard Jackson, Chairman
L. P. Bordelon, III, Vice Chairman
Gregory Harding

Donald Chamberlain
Plant Operations Manager

DC/sn

CC: Superintendent and Staff
Board Members
Schools
Sandy Holloway, BESE District 3
C. Berwick Duval, II, Legal Counsel
Kay Thibodeaux, Chamber of Commerce
The Courier, The Times, KFOL-HTV
Radio Stations...KCIL/KXOR
Presidents...TPA, TAE, A+PEL, Bus Drivers' Assn., RTA, SFS Assn.
Architects/Engineers